



MAGNETIC MEDIA FILING REGISTRATION

WAGE DETAIL FOR THE KANSAS QUARTERLY WAGE REPORT AND CONTRIBUTION RETURN

MAIL TO: Magnetic Media Coordinator
Kansas Department of Human Resources
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Topeka, KS 66603-3182

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PART I – APPLICATION TO FILE UNEMPLOYMENT TAX WAGE DETAIL ON MAGNETIC MEDIA

TRANSMITTING COMPANY NAME	FAX TELEPHONE
STREET	FEDERAL EMPLOYER ID NUMBER – FEIN <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
CITY, STATE, ZIP + 4	KS UNEMPLOYMENT TAX ACCOUNT (SERIAL) NUMBER <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
THE KS UNEMPLOYMENT TAX ACCOUNT (SERIAL) NUMBER IS SIX DIGITS + A CHECK DIGIT. THE CHECK DIGIT IS OPTIONAL.	
CONTACT FOR TECHNICAL INFORMATION	VOICE TELEPHONE WITH AREA CODE + EXTENSION

PART II – FILING INFORMATION

INDICATE THE FILING PERIOD YOU PLAN TO BEGIN TO FILING ON MAGNETIC MEDIA				
<input type="checkbox"/> 1ST QUARTER	<input type="checkbox"/> 2ND QUARTER	<input type="checkbox"/> 3RD QUARTER	<input type="checkbox"/> 4TH QUARTER	YEAR <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
INDICATE THE ESTIMATED AVERAGE NUMBER OF EMPLOYEES TO BE REPORTED DURING THE PERIOD:				
DO YOU PLAN TO ACT AS A TRANSMITTER FOR OTHER EMPLOYERS? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, PLEASE ATTACH A LIST OF EMPLOYERS WITH THEIR KS UNEMPLOYMENT TAX (SERIAL) NUMBERS, FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN) AND ESTIMATED NUMBER OF EMPLOYEES TO REPORT FOR EACH CLIENT.				
DO YOU PLAN TO PURCHASE SOFTWARE OR SERVICES TO CREATE YOUR MEDIA FILE? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, PLEASE PROVIDE THE FOLLOWING INFORMATION:				
SOFTWARE / SERVICE COMPANY	REPRESENTATIVE NAME	TELEPHONE NUMBER		

PART III – SYSTEM / MEDIA CHARACTERISTICS

COMPUTER MAKE / MODEL			
MEDIA <input type="checkbox"/> 3480 CARTRIDGE	RECORDING DENSITY <input type="checkbox"/> 38,000 bpi	CODING STRUCTURE <input type="checkbox"/> EBCDIC <input type="checkbox"/> ASCII	
WE CAN PROCESS ONLY UNCOMPRESSED MEDIA			
<input type="checkbox"/> DISKETTE	<input type="checkbox"/> 3 1/2 inch	<input type="checkbox"/> HIGH DENSITY DOS FORMATTED	<input type="checkbox"/> ASCII-1
WE ARE ABLE TO READ 3 1/2 inch DISKETTES, HIGH DENSITY, DOS FORMATTED, UNCOMPRESSED ASCII-1			

PART IV – AUTHORIZED REPRESENTATIVE

NAME AND TITLE (PLEASE PRINT OR TYPE)	VOICE TELEPHONE WITH AREA CODE + EXTENSION
SIGNATURE	FAX TELEPHONE
EMAIL	DATE